POLICY 542 – EXTENDED EDUCATIONAL TRIPS

I. Purpose

The purpose of this policy is to provide direction for staff members, students, and parents/guardians as it pertains to extended educational trips that require overnight accommodations for students/participants. The goal of extended educational trips is to encourage learning and provide structure for a safe, educational experience.

II. Statement of Policy

The policy of the School Board is to authorize certain extended educational trips that complement the District curriculum. The general expectation of the School Board is that all student trips are well planned, conducted in an orderly manner and safe environment, and will relate directly to the objectives of the class or activity for which the trip is requested.

III. General Guidelines

A. All extended educational trips are optional for students.
B. All District policies regarding rules of conduct and discipline for students and employees shall apply to all extended educational trip activity.
C. All scheduling, planning and supervision of extended educational trips shall comply with Procedure 542 – Extended Educational Trips.
D. Every effort must be made to schedule extended educational trips on days when school is not in regular session.
E. Financing
    1. Financing extended educational trips, except for the salary of District staff, is provided by the group making the request.
    2. The District does not pay the travel expenses of District staff accompanying students.
    3. Fundraising to finance extended educational trips shall comply with Policy 511 – Fundraising Activities.
F. Students who miss school because of extended trips that are not sponsored by the District must arrange for their absence under applicable building attendance procedures.

Policy Reviewed: 1/26/16
Policy Revised: 5/15/12
Policy 542 Adopted: 11/21/00
(formerly 5311)
Policy Revised: 11/15/83
Policy Adopted: 3/28/78

Legal References

M.S. 123B.36
M.S. 123B.37
M.S. 123B.49

Cross References

Policy 511 - Fundraising Activities

School Board
INDEPENDENT SCHOOL DISTRICT 279
Maple Grove, Minnesota