



Chairperson Henke and School Board Members

I'm Kim Riesgraf, Assistant Superintendent of Administration serving as the project manager for our grade span change.

During this report, I will review the work completed since the last update I gave on February 17<sup>th</sup>.

## Priority Result

Beginning the 2015-16 school year, the grade spans for the school district will be:

- elementary PreK/K-5,
- middle school grades 6-8, and
- high school grades 9-12.

## Month in Review

- ✓ February 24 steering committee
- ✓ March 9 staff update
- ✓ Transition Survey
- ✓ Middle Level Daily Schedule
- ✓ Middle School Out of School Time Programming

Planning for New Grade Spans Board Update

3/17/2015

This has been a busy month. As I do each month, I sent all staff an update on the planning for new grade spans following the February 24<sup>th</sup> Steering Committee meeting.

Each school has a transition plan for students and staff in place. In February, a transition survey (translated into Hmong, Spanish and Vietnamese) was distributed to families of current 5<sup>th</sup> and 6<sup>th</sup> graders, and 8<sup>th</sup> and 9<sup>th</sup> graders. The survey asked what each secondary school could do to help the transition go well for students entering middle school and high school, respectively. A summary will be provided to each secondary school to help in their planning.

Each Junior High finalized the daily schedule for next year as they become middle schools and the schedules were shared with Education Minnesota-Osseo leadership. The schedules vary among the schools due to differences in student registration, especially at the two magnet schools: North View IB World School and Brooklyn STEAM.

Each department also has a transition plan. For example, as part of transition planning within Community Education, the Out of School time staff listened to community input and determined that there is sufficient demand to expand out-of-school time programming options for middle school students beginning in the 15-16 school year. I'll provide more information about that on the next slide.

## Programming for out-of-school time

Maple Grove Middle School and Osseo Middle School  
Grades 6, 7, & 8  
The Spot

Brooklyn Middle School and North View Middle School  
Grades 6, 7, & 8  
Targeted Services  
21<sup>st</sup> Center Learning Grant

Planning for New Grade Spans Board Update

3/17/2015

In response to the input they gathered, our Community Education staff is excited to share that we will offer two new after-school programs - one at Maple Grove Middle School, and one at Osseo Middle School. The SPOT program will provide a quality after-school experience for students in 6th, 7th, and 8<sup>th</sup> grade. The Spot will be available Monday-Friday after school until 6:00 PM, and will plan on offering non-school day programming as well. Students may walk home or be picked up by a parent/guardian. The program will offer different scheduling options as well as drop-in options to meet student and family needs.

At Brooklyn Middle School and North View Middle School, we will continue to offer high quality out of school time enrichment programming through Targeted Services and the 21<sup>st</sup> Century Learning Grant; staff will also consider new opportunities for enrichment programs.

The goal of the after-school program expansion will be to provide student interest-driven programming, framed and facilitated by caring and qualified staff, that is designed to meet interests and needs at all middle school sites. Students will experience hands-on leadership opportunities where they can explore their ideas, desires, and interests as well as build relationships with peers and caring adults in their own community. Staff will work closely with middle school staff in each building to provide connections between the school day and an out of school time experience. As we aim to expand Out of School time programs for all ages in our district we will continue to evaluate what is being offered, and examine how we can better provide services and opportunities to meet multiple needs and interests.

## Guide *to* Middle School



OSSEO AREA SCHOOLS  
ISD 279

Planning for New Grade Spans Board Update

3/17/2015

A Guide to Middle School was mailed earlier this month to families of students currently enrolled in 5<sup>th</sup>, 6<sup>th</sup> and 7<sup>th</sup> grade. Extra copies were distribute to elementary and junior high schools and the Enrollment Center. The guide is also available on our website. Spanish, Hmong and Vietnamese translations are available on request.

Middle school information sessions have been held at each junior high school for students and their families.

# Middle Level Design

- Identify appropriate curricular materials for some courses
- Determine if changes are needed to middle level report card
- Identify best practices for conferences

Feb & March 2015

Planning for New Grade Spans Board Update

3/17/2015

The Middle Level Design team is continuing its work to identify appropriate curricular materials for certain courses.


This spring, the team divided into two work groups to review the current junior high report card to determine if any changes are needed and to identify recommended practices for parent/teacher conferences.

Due to low student registration, French will not be offered in grade 8 at Brooklyn Middle School, Maple Grove Middle School and Osseo Middle School. Spanish will be offered at all middle schools.

Staff have received some questions about music at the middle level next year, so we've added information about the middle school music program to the most recent update on the district website. That update is labeled Update #14.

# High School Programming

- High school staffing
- Prepare for fall activity/athletic registration



Feb & March 2015

Planning for New Grade Spans Board Update

3/17/2015

The first round of staff hiring was completed March 9. Due to the addition of 9<sup>th</sup> grade at the high school level and employee retirements, more than 100 positions were available across the three comprehensive high schools.

# High School Facilities

- Weekly construction meetings at each high school
- Construction timelines are ahead of schedule

Feb & March 2015

Planning for New Grade Spans Board Update

3/17/2015

We are continuing with weekly construction meetings at each high school, and construction continues to be ahead of schedule.

Board members will recall that in January, water damage occurred to the gyms at Maple Grove Senior High. At this time, it appears that the contractor's insurer will replace the damaged floors. Work is progressing on the classroom addition and the gym addition. The interior work has also started. As a result, teacher office space was relocated to the third floor.

At Osseo Senior High the progress is visible. The classroom addition in the East wing has been topped off to the second floor. The gym addition and music room addition are underway. A plan is in place for spring break to work on several interior spaces and the work has been coordinated with site administration and community education.

The Park Center addition is also progressing well. The amended plan was approved as it was less costly than the original plan. The bid for renovation of the kitchen/serving area remodel is on the consent agenda for approval this evening.



## Human Resource Staffing

- Completed Tier 1 (high school level) of teacher transfer process
- Beginning Tier 2 (middle school level) of teacher transfer process
- Teacher specialist transfer process underway
- ESPs Staffing begins end of April

Feb & March 2015

Planning for New Grade Spans Board Update

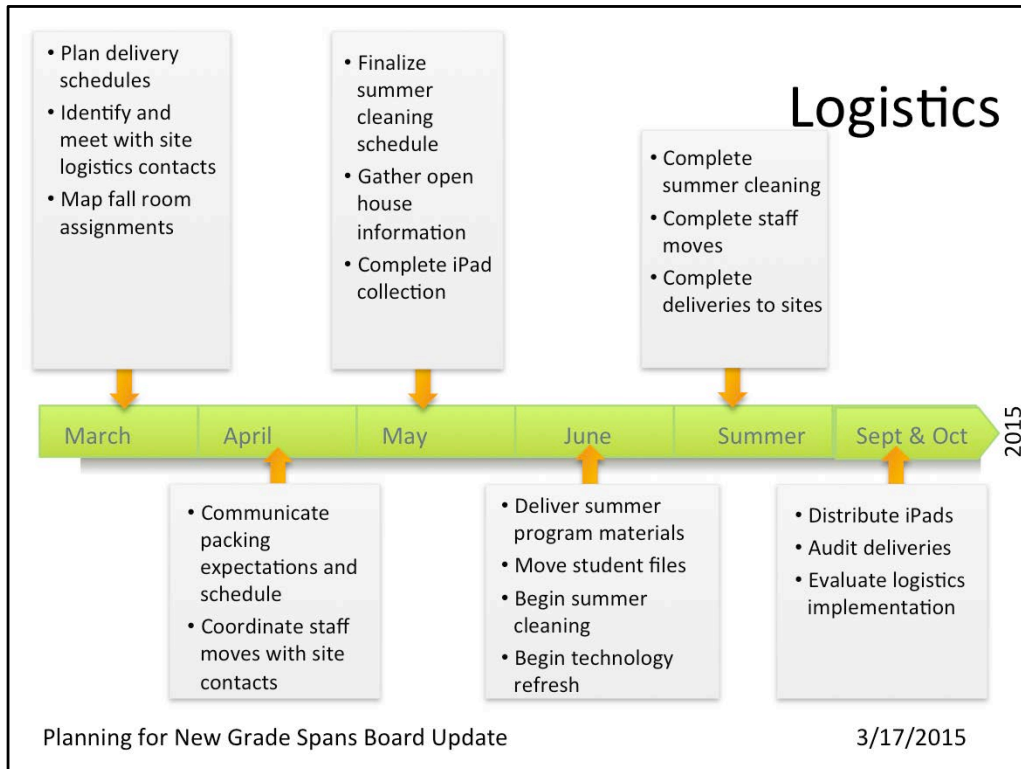
3/17/2015

The first tier of the teacher transfer process is completed. As I mentioned earlier, offers were made on March 9<sup>th</sup> for high school positions.

The middle school internal staffing process began mid-March. The elementary school process will begin in April.

The phased-in staffing process is helping ensure that positions are open to as many current teachers as possible across all levels throughout the transfer and hiring process.

Completion of the internal staffing process for student services positions and elementary physical education, gifted education and music teachers will take place this week.



This slide contains an overview of the logistics team work and timeline. Detailed planning is now underway.

Each site has identified a site logistics contact who will coordinate all logistics for that site. This includes ensuring room assignments are communicated to the logistics team, coordinating staff communication including packing expectations and schedules, ensuring that deliveries are accurately accounted for, and communicating of summer schedules for cleaning and programming for their site. At the conclusion of the logistics work, the team will evaluate the implementation process.

# Technology

- Planning for equipment moves required for teacher transition
- Planning for iPad move and redistribution

Feb & Mar 2015

Planning for New Grade Spans Board Update

3/17/2015

The technology project team continues to be on track in planning updates to critical systems, databases, and reports to accommodate the changes in grade level spans.

Planning for movement of technology equipment and iPads continues. We anticipate having a specific plan for collecting, sorting, and distributing of iPads finalized by the end of March. Team members are meeting with site leadership teams at secondary sites to gather information that will inform the planning.

# Stay informed

ISD 279 - Osseo Area Schools - Home

March 16, 2015

OSSEO AREA SCHOOLS  
ISD 279

Home - About Us - Teaching+Learning - Schools - Students+Families - Services+Departments - Community Ed - I want to

UPDATE #14: PLANNING FOR NEW GRADE SPANS CONTINUES

Posted March 6, 2015

As for the move to new grade spans continues to advance on time and on budget, the current school year begins to wind down, teams are fine-tuning their work and focusing on logistical considerations that will help ensure a successful transition to the new PreK/K-5, 6-8, and 9-12 grade configuration, beginning in 2015-2016.

**Middle Level Design Team**  
A Guide to Middle School will be mailed the week of March 9 to parents/guardians of students currently in grades 5-7. Middle school principals are also working on schedules for next year (determining which classes are held at what time during the day). Next steps for the middle level design team include considering any necessary changes to middle level report cards.

**About the middle school music program**  
The way the music program is delivered in the middle school model will be different from the way it's delivered in a junior high model, which will have some implications in terms of instructional time (more time for 6th graders); band/orchestra instruction (full vs. small groups); and staffing (lower staff required to deliver the program at the middle level).

Read more.

NEW ARCHIVE

Maple Grove Senior High  
Osseo Senior High

**New principals for Maple Grove and Osseo Senior High School**  
Two of the three comprehensive high schools in the Osseo School District will welcome new leaders next year. Dr. Bart Becker has been named the new principal of Maple Grove Senior High effective ...  
Read more

• Weaver Lake, Birch Grove earn national magnet school honors  
• Crescent Robotics team wins regional competition  
• Maple Grove Senior High earns repeat recognition as Honorable Mention Minnesota School of Character  
• Celebrating big gains in on-time graduation rate trend  
• Maple Grove Senior High's Anthony Bogachew named National Merit Finalist  
• Park Center's Emily Nelson named Region SAA Triple A Award winner; six district students earn Triple A nominations

• **Español** • **Hmoob** •

Hydrexibus Status  
See how this works

All buses are on time.

GROW WITH OSSEO  
A PARENTING CLUB DESIGNED JUST FOR YOU!

ENROLLMENT AND CAPACITY MANAGEMENT TASK FORCE

Find us on facebook.

Planning for New Grade Spans Board Update

3/17/2015

Lastly, a good place to stay informed about the planning for new grade spans is on our school district website. The website has home page links to the project overview, project management documents and planning updates.