



Chairperson Lunt, School Board Members and Superintendent Maguire.

I'm Kim Riesgraf, Assistant Superintendent of Administration serving as the project manager for our grade span change.

Tonight is the 7<sup>th</sup> monthly school board update on grade configuration.

During this report I will review work completed since last month

## Priority Result

Beginning the 2015-16 school year, the grade spans for the school district will be:

- elementary PreK/K-5,
- middle school grades 6-8, and
- high school grades 9-12.

Planning for New Grade Spans Board Update

11/18/2014

Our priority result is that Beginning the 2015-16 school year, the grade spans for the school district will be:

- elementary PreK/K-5,
- middle school grades 6-8, and
- high school grades 9-12.

## Month in Review

- ✓ Division of Leadership, Teaching and Learning Staffing Guidelines
- ✓ Department and Site Transition Plans submitted
- ✓ School board work session on middle level schedule and Park Center Senior High schedule

Planning for New Grade Spans Board Update

11/18/2014

The Division of Leadership, Teaching and Learning provides staffing allocations to sites in February of each year. The team in DLTL has analyzed data on how the change in grade spans will impact staffing allocations. Over the past month, input has been gathered from the steering committee and elementary and secondary principals and assistant principals, cabinet, directors and selected coordinators on considerations for staffing guidelines. Additional feedback will be gathered this month. This information will be used to determine staffing guidelines for the new grade spans in 2015-16.

Since August, each Department and School Site has been working on a transition plan for staff, students and families. The Steering Committee provided feedback on the plans and their feedback was shared with principals and department leaders this month. Principals and directors also shared their planning with each other. They will use this information to make changes to their site or department transition plans throughout the year.

At the November 10 school board work session, the board had an opportunity to learn about the proposed middle level schedule and a Park Center Senior High School schedule proposal.

In addition, the project teams are completing the work identified in each project team's timeline.

# Middle Level Design

- Determined daily schedule
- Identify core and exploratory courses
- Prepare 2015-16 registration materials
- Define advisory curriculum

Oct & Nov 2014

Planning for New Grade Spans School Board Update


11/18/2014

The middle level design team has worked throughout October and into November on:

- Determining a daily schedule that will support the middle school program. An 8-period schedule is being proposed. This schedule is aligned with the 16 essential characteristics of a middle school. Six of the 8 will be assigned to advisory and the core subjects - reading/language arts, math, social studies and science. 2 of the periods will be assigned exploratory or elective courses, such as physical education, art and music. The schedule provides time for teacher collaborative teaming and teacher preparation each day.
- The design team has also been working on determining exploratory and elective courses for 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> grade. Once the exploratory and elective courses are determined, the 2015-16 registration materials will be prepared and work will begin on defining the advisory curriculum.

# High School Programming

- Gr. 6-12 course scope and sequence
- Daily schedules
- Registration materials



Oct & Nov 2014

Planning for New Grade Spans School Board Update

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During October and November, the High School Programming team finalized the plans for the high school science sequence. Members of the team also had an opportunity to discuss the implications of Park Center Senior High schools proposal for a seven period rotating drop schedule. PCSH administration will now gather input from staff before making a final decision regarding the proposal.

The team confirmed the next steps for completion of registration materials and the registration materials are now being completed.

# High School Facilities

- Award of Bid Package 1 and start of ground work
- Weekly construction meetings and updates at each high school

Oct & Nov 2014

Planning for New Grade Spans School Board Update

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The earthwork that was part of Bid Package 1 is well underway at OSH and PCSH with completion expected in the next week or so. At MGSB, the earthwork and utilities work is complete. Dale Carlstrom, the project team manager, is providing weekly construction updates by e-mail to high school site leaders and has scheduled weekly construction meetings at each high school as well. The awarding of Bid Package 2 is scheduled for later this evening and meetings with the selected contractors will take place in December.

# Human Resource Staffing

Convened labor management committee and agreed to framework for teacher transfer

Oct & Nov 2014

Planning for New Grade Spans School Board Update

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A labor management committee made up of administration and EM-O leadership and teachers met in October and agreed to a framework for teacher transfer that will accommodate the grade span change. This month a second labor management committee met to discuss a transfer process for specialists in Physical Education, Music, Gifted Education, Psychologists, Social Workers, Occupational Therapists and Speech/Language Pathologists. Input will be gathered on the proposed process for these groups before the next meeting on December 2.

# Stay informed

[ISD 279 - Osseo Area Schools - Home](#)

The screenshot shows the Osseo Area Schools website. At the top, there is a navigation bar with links for Home, About Us, Teaching+Learning, Schools, Students+Families, Services+Departments, and Community Ed. Below the navigation bar is a main content area. On the left, there is a sidebar menu with links for Annual Report, Corrections & Clarifications, District Profile, Grade Span Changes, Points, Grade Span Changes, School Board, School Locator/Maps, and Strategic Plan. The main content area features a news article titled "BOARD REVIEWS FACILITIES PLANNING FOR NEW GRADE SPANS" updated on September 17, 2014. The article text states: "In a September 9 work session, school and members reviewed the facilities and landing plans for work to be done at the district's three comprehensive high schools part of the planning for new grade spans that will begin in the 2015-2016 school year. Board members heard about three key components of the work: • the facilities plan, which includes building additions and repurposing/remodeling space to accommodate the addition of 9th graders (approximately 500 students) in each building under the new grade spans;". To the right of the article is a sidebar with language options for Español and Hmoob, and a "KINDERGARTEN INFORMATION FAIR" announcement for Saturday, October 11, 2014, from 10:30 am to 2:30 pm. Below the fair announcement is a logo for "Helping Kathryn Regel Achieve".

Planning for New Grade Spans Board Update

11/18/2014

As I reported last month, a good place to stay informed about the planning for new grade spans is on our school district website.

The website has home page links to the project overview, project management documents and previous updates.